

令和 9 年度 認定こども園・保育園 - 英語

Authorized child care institution-nursery Reiwa year 9



Reiwa year 9 classes will be as follows.

B i r t h d a t e	Class
From April, 2 nd Reiwa year 8	0 years-old
From April, 2 nd Reiwa year 7 (2025) to April, 1 st Reiwa year 8 (2026)	1 year-old
From April, 2 nd Reiwa year 6 (2024) to April, 1 st Reiwa year 7 (2025)	2 years-old
From April, 2 nd Reiwa year 5 (2023) to April, 1 st Reiwa year 6 (2024)	3 years-old
From April, 2 nd Reiwa year 4 (2022) to April 1 st Reiwa year 5 (2023)	4 years-old
From April, 2 nd Reiwa year 3 (2021) to April, 1 st Reiwa year 4 (2022)	5 years-old

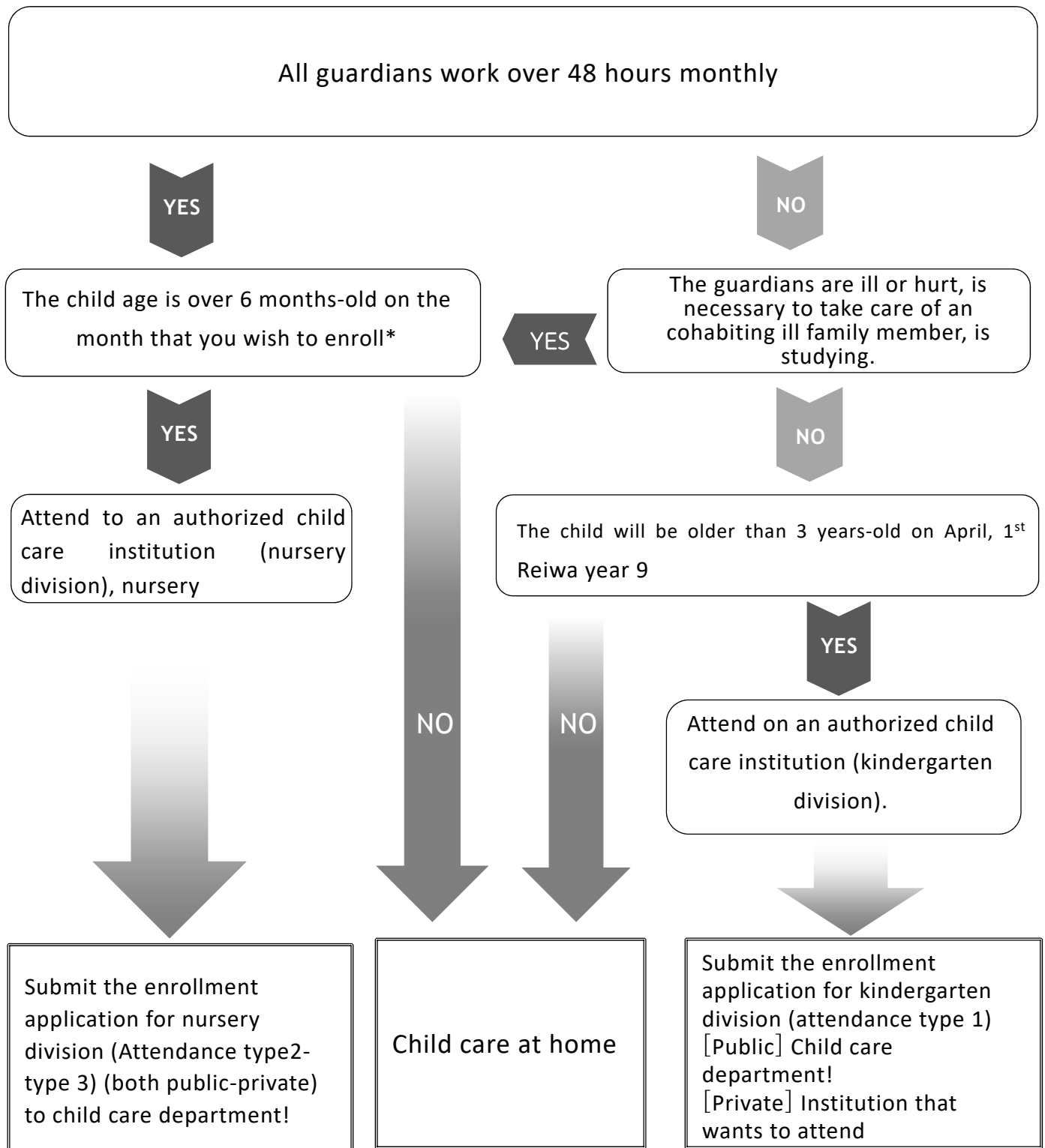
Please verify because depending of the authorized child care institution and nursery, there might be situations where the class reception is different

Inabe city hall Child care department

〒511-0498 Inabe shi Hokusei cho Ageki 31 banchi

TEL 0594-86-7823

Enrollment flow chat



*The institution might have different situations where it won't be possible to enroll on the classes, please be precautions.

At first

On this enrollment guide, is written information about `Inabe city public authorized child care institution `Kindergarten-nursery`, private authorized child care institution `nursery division`, private nursery, wide area `nursery division`. Please verify the contend and submit the application for attendance.

For those who desires to enroll, transfer the child on Reiwa year 9, is necessary to submit the enrollment application.

For attendance on the next institutions, please contact the institution directly.

- Inabe city private authorized child care institution [kindergarten division]
- Kindergarten or authorized child care institution outside the city [kindergarten division]
- Child care instruction different than authorized
- Leader ship company child care institution

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1 Motive for child care necessity

For attendance on authorized child care institutions `Child care division` and nurseries, is limited to if the guardian's situation correspond to the next motives accepted as child care necessity.

Motives for child care necessity	Period for institution attendance
Work (Monthly work hours are over 48 hours)	The longest until enrollment on elementary school
Pregnancy・delivery	The longest for 5 months *1
Guardians illness・disability	The longest until enrollment on elementary school
Is necessary to take care of a hospitalized family member	
Victim of a natural disaster	
Unemployed (Includes preparation to open a business)	The longest for 3 months *2
The guardian is studying-getting trained for a job	The longest until enrollment on elementary school
Child abuse- domestic violence	
A different motive from above, accepted by the city.	

*1 The period of authorized certification of eligibility for benefits will be 2 months prior the due date month and 2 months after the due date month (Total of 5 months).

After authorized institution attendance is decided with the due date, is necessary to present a new form with the actual birthdate. If the child was born on a different date from the due date, it might be necessary to transfer the child to another institution, so, please inform as soon as possible to the institution that will attend.

*2 The period of authorized certification of eligibility for benefits is once per year (period of 3 months). If the work situation gets decided, please inform the institution and hand over the `Work certificate` as soon as possible.

2 Target audience institutions

To enroll on an authorized institution-nursery-kindergarten, is necessary to attest an `authorized certification of eligibility for benefits`. The authorized certification of eligibility for benefits has 3 divisions accordantly to the child's age, the target audience institution will be targeted accordantly.

Institution division	Institution requirements	Target audience institutions
Attendance type 1 (Kindergarten division)	On April, 1 st Reiwa year 9, the child has completed 3 years-old and under the age to enroll on the elementary school	- Authorized child care institution - Kindergarten
Attendance type 2 (child care division)	If on April, 1 st Reiwa year 9, the child has completed 3 years-old and guardians have a motive <u>as work, etc. for the necessity of child care</u> until the enrollment on the elementary school	- Authorized child care institution - Nursery
Attendance type 1 (child care division)	If on April, 1 st Reiwa year 9, the child has completed 3 years-old and guardians have a motive <u>as work, etc. for the necessity of child care</u> until the enrollment on the elementary school	- Authorized child care institution - Nursery

For the guardians of children that was decided for the enrollment, an `authorization certification of eligibility for benefits` will be hand over. It has important information that will be used on the enrollment procedure so please administrate careful.

3 Institutions types

Authorized child care institutions and nurseries within Inabe city are those as follows

Target audience institutions			Target audience age	Attendance type 1 (Kindergarten division: From 3 to 5 y-o)		Attendance type 2-type3 (child care division: from 0 to 5 y-o)		
				Attendance capacity	Where to apply	Attendance capacity	Where to apply	
Authorized child care institutions	Public	Hatta kindergarten	0 to 5 years-old	10 people	Inabe city office child care department	60 people	Inabe city office child care department	
		Inabe Higashi kindergarten *Reiwa year 9 nursery division will be from 2 to 5 y-o		25 people		125 people		
		Kassama kindergarten		15 people		105 people		
		Fujiwara kindergarten		15 people		125 people		
		<u>Shakai fukushi houjin inabe shi shakai fukushi kyougi kai</u> Hokusei kindergarten		20 people		110 people		
	Private	Yamasato kindergarten *Nursery division from Reiwa year 9 will be from 1 to 5 y-o		25 people	On respective administration or institution	95 people		
		Inabe Nishi kindergarten		30 people		120 people		
		Misato kindergarten *Nursery division will be from 2 to 5 y-o		20 people		60 people		
		Ishigure kindergarten		30 people		110 people		
		Nyugawa kindergarten		8 people		42 people		
		Shakai fukushi houjin ryugaku fukushi kai Daian chu ou kindergarten		15 people		75 people		
	Nursery	Only private	Shakai fukushi houjin ryugaku fukushi kai Yume no mi nursery	3 to 5 y- o				55 people
			Shakai fukushi houjin Inabe fukushi kai Inabe himawari nursery	0 to 2 y-o				40 people

- For the private child care institution kindergarten division application place please verify with the respective child care institution.
- Please verify the page 8 for the `List of city kindergarten-nurseries`.
- At Inabe city, the children that have completed 3 years-old (2 years-old) are not possible to have the attendance type 1.

4 From application to enrollment

For those who lives in Inabe city and wants to enroll-transfer on the next child care institutions

Target audience institutions: Public child care institutions (Attendance type 1 (kindergarten division), attendance type 2-3 (nursery division))

[1] First period application

Private child care institution (Attendance type 2- type 3 (nursery division))

Private nursery

Target audience: Those who wishes to enroll, transfer on April, 1st Reiwa year

[Online application forms]



Application period: From September, 1st (Tue) Reiwa year 8 to September, 30th (Wed) Reiwa year 8

- Application method: Application thought documents or online application
- Where to submit: Inabe city hall Child care department (Weekdays from 9:00 to 16:00)

Documents to submit: Please verify [Pages 10 and 11 6 Enrollment application]

***Period to submit incomplete documents until October, 9th (Fri) Reiwa year 8 at 4 o'clock**

[About the possible month for enrollment]

- If the child is older than 3 years-old: **Possible to enroll from April, Reiwa year 8 (Both attendance type 1 type 2)**
- If the child is younger than 3 years-old: **Can be different accordantly to the necessity of child care and motive situation.**

· Before and after birth maternity leave
· After child care leave
· Unofficial work offer

Please ask for the workplace to fill the work certificate with the work return day and the day that will start to work. In this case, the enrollment date will be **the beginning of the prior month (1st) that will begin to work.**

· Enrollment of sibling due pregnancy and delivery

Please hand over a copy of mother and child notebook where the due date is written. In this case, the enrollment date, will be **2 months prior (1st) to due date month.**

· The child got to the target audience age (six months-old or 12 months-old) and due to work, will enroll

In this case, enrollment date will be **prior month (1st) that child will complete the target audience age.**

[About the authorized certification of eligibility for benefits division when applying siblings at the same time]

If applying siblings where one child older than 3 years-old and another child is younger than 3 years-old to enroll from April, please apply everyone on the nursery division (attendance type 2-type 3). If the enrollment of the child that is younger than 3 years-old will be after May, please apply the child that is older than 3 years-old to kindergarten division to enroll from April.

[2] Schedule for coming to the prefectural office to get the forms

To avoid congestion, in case of applying by documents, the forms to apply for authorized child care institution-nursery enrollment on Reiwa year 9 will be hand over by schedule.

- Schedule period: From August, 12th (Wed) Reiwa year 8 at 9 o'clock to September, 25th (Fri) at 4 o'clock
- Notices: For those who wishes to enroll on private authorized child care institutions on kindergarten division aren't the target audience

[Form to schedule coming to the prefectural office]



[3] Meeting

About worries on child's development, please consult the institution that wishes to attend (unofficial offer)

 **If the child is older than 3 years-old (Target audience: all those who applied)**

- Reception to schedule the meeting: From October, 5th (Mon) Reiwa year 8 to October, 7th (Wed)
Weekdays from 13:00 to 17:00

Please call to the first choice-child care institution that wishes to attend

- Meeting period: From October, 13th (Tue) Reiwa year 8 to October, 21st (Wed)
Weekdays from 10:00 to 12:00/ from 13:00 to 16:00
- Meeting place: First choice-child care institution (with child)
- Documents to submit: Enrollment child's home questionnaire

 **If the child is younger than 3 years-old (Target audience: Those who receive the unofficial offer to enroll on April-May Reiwa year 9)**

- Reception to schedule the meeting: From January, 6th (Wed) Reiwa year 9 to January, 8th (Fri)
Weekdays from 13:00 to 17:00 Please contact the child care institution of unofficial offer
- Meeting period: From January, 12th (Tue) Reiwa year 9 to January, 22nd (Fri)
Week days from 10:00 to 12:00/ from 13:00 to 16:00
- Meeting place: The institution of unofficial offer (with child)
- Documents to submit: Enrollment child's home questionnaire
- Precautions: For the children that have schedule the enrollment for after June 1st Reiwa year 9 and received the unofficial offer, the handling will be individual so on prior month to enrollment, please contact the institution of unofficial offer.

[4] Payment confirmation for child care-education and attendance adjustment

 **Informative with the result of attendance adjustment:** Schedule to be mailed in the middle of December Reiwa year 8 to all those who applied

● Notice and precautions

- If there are more applications than attendance capacity, the attendance will be adjusted accordantly to the city standard.
- There are cases where is not possible to enroll, so we count with your comprehension.
- There might be verification thought home visits and phone call to work place due to examination.
- If there's false information on the documents that were applied, the enrollment can be withdrawal.
- The informative about the child care fee for children younger than 3 years-old is schedule to be sent by the end of March, Reiwa year 9.
- For children that will enroll after May, the child care fee informative will be mailed until the end of the prior month enrollment.
- For the children that are older than 3 years-old the child care fee informative is schedule to be sent by the end of March Reiwa year 9.
- For children younger than 3 years-old, after the enrollment, if the motive for child care necessity do not fulfill the demands, will be leaving the child care institution.

[5] After the enrollment was determinate

 **Period to enrollment guide explanation meeting to be mailed: By the end of January Reiwa year 9**
Mailed content: Guide for the respective enrollment explanation meeting, payment authorization certificate, forms from the office etc.

 **Target audience for the enrollment explanation meeting: Guardians and children who received enrollment or transfer unofficial offer for April-May.** ※The children that will enroll from June, will be handled individually so, please contact the institution on prior month to scheduled enrollment.

● Notice and precaution

- At the enrollment explanation meeting, the main activities and items to be prepared will be explained.
- The enrollment ceremony guide is scheduled to be distributed on the enrollment explanation meeting.
- There might be changes on the dates due to weather forecast, we count with your comprehension

【Enrollment explanation meeting date (schedule) for each institution】

Hatta	February, 18 th (Thu) Reiwa year 9	Nyugawa	February, 10 th (Wed) Reiwa year 9
Inabe Higashi	February, 18 th (Thu) Reiwa year 9	Yamasato	February, 12 th (Fri) Reiwa year 9
Kassama	February, 18 th (Thu) Reiwa year 9	Inabe Nishi	February, 18 th (Thu) Reiwa year9
Fujiwara	February, 18 th (Thu) Reiwa year 9	Hokusei	February, 18 th (Thu) Reiwa year 9
Ishigure	February, 12 th (Fri) Reiwa year 9 The meetings for children younger than 3 years-old and children older than 3 years-old are schedule to be held on the same day, on different hours.	Daian chu ou	February, 13 th (Sat) Reiwa year 9
		Yumenomi	February, 13 th (Sat) Reiwa year 9
Misato	February, 12 th (Fri) Reiwa year 9	Inabe Himawari	March, 2 nd (Tue) Reiwa year 9

【6】 Adaptation period

Different according to age and situation but, the adaptation period is from 1 to 2 weeks.

【7】 Second call application

Target audience: Those who did not applied on the first call and wishes to enroll from April, 1st Reiwa year 9

☺ **Application period: From October, 1st (Thu) Reiwa year 8 to December, 11th (Fri) Reiwa year 8**

- Application method: Application thought documents or online application
- Where to submit: Inabe city hall Child care department (Weekdays from 9:00 to 16:00)

☺ **Documents to submit: Please verify [Pages 10 and 11 6 Application documents]**

And, please submit all the documents during the second call application period, please gather all documents and submit. If there`s any documents missing, **it won`t be possible to receive them so please be aware.**

☺ **Informative with the attendance adjust result: Schedule to be mailed by the end of December Reiwa year 8**

☺ **Informative target audience: All those who applied on the second call (Includes the children that couldn`t get the unofficial offer on the first call)**

● **Notice**

・After the first call attendance adjustment, for the respective classes that is possible to receive, there will be a second call application for attendance adjustment.

・The target audience for the second call application for attendance are those who couldn`t get a unofficial offer on the first call.

【8】 Meetings after second call application

- If the child is older than 3 years-old: If the application were made on the second call between October, 1st (Thu) Reiwa year 8 to October, 7th (Wed) Reiwa year 8, the meetings will be held on the same period with those who applied on the first call. For further details, please verify the **[3] Meetings**. For those who applied on the second call after October, 7th (Wed) Reiwa year 8, there will be a guidance for the meeting on a different date.
- If the child is younger than 3 years-old: For those who receive an unofficial offer, the meetings will be held on the same period with those who applied on the first call on the institution that were offered. For further details, please verify the **[3] Meetings**.

[9] Application during the year as needed

Target audience: Those who wanted to enroll but didn't applied on the second call (The enrollment will be after May Reiwa year 9)

☺ Application period: After December, 14th (Mon) Reiwa year 8

- Application method: Submit documents or online application
- Application dead line: Until 5th of the prior month that wishes to enroll (If it's holiday, the next weekday)
- Where to submit the documents: Inabe city hall Child care department (Weekdays from 9:00 to 16:00)
- Meetings: On each institution (After unofficial offer individual handle)
- Attendance adjustment result: Every month on 10th, phone call contact for those who will get an unofficial offer.

☺ Documents to submit: Please verify [Page 10 and 11 6 enrollment application documents]

For those who have schedule to move to Inabe city

- Possible to apply at the same time with those who live in the city (Application with documents or online application)
- Necessary documents to add: Confirmation certificate form of transfer
- **Notice**
 - Necessary to submit documents that can attest the scheduled transfer date, the address after transfer (Contract etc.). If you don't have the documents on hand, can be a screen image.
 - If is not possible to verify the transfer until the attendance prior day, it won't be possible to enroll.

In case of attendance on child care institutions outside Inabe city

In case of living in Inabe city but wishing to attend on a child care institution or nurseries outside Inabe city (nursery division) etc., please apply as it follows.

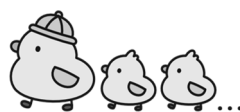
☺ Application period: From September, 1st (Tue) Reiwa year 8 to September, 30th (Wed) Reiwa year 8

- Application method: Submit documents
- Where to submit: Inabe city hall Child care department (Week days from 9:00 to 16:00)

☺ Documents to submit: Please verify [Pages 10 and 11 6 Application documents]

*** Please hand over incomplete documents until October, 9th (Sex) Reiwa year 8**

- **Notice and precautions**
 - On the first call application period, please prepare all necessary documents and hand over to Inabe city office on child care department.
 - Inabe city will hand payment authorization for child care-education and the adjustment of attendance will be made thought the city where the institutions is located.
 - The attendance adjustment result informative can be different accordantly to city, neighborhood. A phone contact will be made when the results are back.
 - ※ In case of attendance on kindergartens and child care institutions outside the city, after applying, please inform Inabe city office, child care department about it.



Cases where publication of admission refusal informative (certificate that cannot attend) is necessary

- **Requirement to hand over and written contend**
 - ・ Only if applying for enrollment on city hall and the result of attendance adjustment came as (admission refusal)
 - ・ 「Over capacity」 or 「Guardian circumstances」 etc. will be written as well.
 - **Precautions-until hand over**
 - ・ The refusal informative is a certificate when the guardians made the enrollment applications and accordantly to the result of attendance adjustment, it was not possible to enroll.
 - ・ If there aren't mistakes on the written contend, is not possible to make a publication of admission refusal informative. Please verify about the place to handle (workplace etc.) and require the child care department for the publication.
 - ・ The publication of admission refusal informative can take up to 10 days after requirement. And, as is not possible to publish with days that have passed, please require the procedure with plenty of room to spare until the end of child care leave.
 - ・ There are cases where is possible to enroll but the attendance is refused, in case of extension of child care leave, is necessary to have a verification with workplace and hello work, and it might not be possible to have the authorization for child care leave or extension of child care leave.
- ※ For further details regarding maternity leave, child care leave, please contact the workplace, hello work.

[10] List of city`s child care institution-nurseries

Private-public division	Institution name	Address	Age	Telephone number
Public	Hatta kindergarten	Hokusei cho Nakayama 5 banchi 2	★ 12 months to 5 y-o	72-2623
	Inabe Higashi kindergarten	Inabe shi Ooizumi 2576 banchi	From 2 to 5 years-old	74-3989
	Kasama kindergarten	Daian cho monzen 533 banchi	★ 12 months to 5 y-o	77-0252
	Fujiwara kindergarten	Fujiwara cho kawai 770 banchi	★ 12 months to 5 y-o	46-8686
Private	Hokusei kindergarten	Hokusei cho Ageki 3851 banchi	★ 12 months to 5 y-o	72-4182
	Yamasato kindergarten	Hokusei cho sonohara 818 banchi	From 1 to 5 y-o	72-2624
	Inabe Nishi kindergarten	Inabe cho sekibutsu 1868 banchi 1	★ From 6 months to 5 y-o	74-4182
	Misato kindergarten	Daian cho Hiratsuka 535 banchi	From 2 to 5 y-o	78-1391
	Ishigure kindergarten	Daian cho ishigure minami 335 banchi	★ From 6 months to 5 y-o	78-0245
	Nyugawa kindergarten	Daian cho nyugawa kawa naka 2109 banchi 3	★ From 12 months to 5 y-o	78-2086
	Youho renkei kata nintei kodomoen	Daian cho ishigure higashi 1856 banchi 10	From 3 to 5 y-o	78-1583
	Daian chu ou kindergarten			
	Yume no mi nursery	Daian cho ishigure higashi 1856 banchi 1	★ From 6 months to 2 y-o	88-0522
	Inabe Himawari nursery	Inabe cho ooizumi 2558 banchi	★ From 6 months to 2 y-o	74-5558

- ・ The institutions with a ★ mark, `6 months, 12 months`, is the months counting from birth to the enrollment date.
- ・ About the [1 year-old, 2 years-old, 3 years-old, 4 years-old, 5 years-old] is April, 1st, after the child completes that age. Please verify the classes board.

[11] Institution`s visit

If you like to make a visit or verify the details of respective groups, please contact the institution directly

[illegible]

6 Documents for enrollment application

[1] Handling over shared documents

Target audience: All those who applied

Document's name	Precautions
Specific education-child care institution etc. admission application *1	· Is necessary to hand over 1 document per child. Please administrate copies. · Enrollment wish day is the 1st of the principal month. · Please fill with the institution board with the order that desire to attend. · Please fill the household person names-workplace-school name. (If there's siblings, please fill the institution name that siblings are attending on April, 1 st)
Individual number form *2	Please verify the Page 11 (4) Handling documents with the individual number ※The my number card will be necessary on the child care department reception.

※1 Please be aware to not let items without filling. And, the application documents cannot be mailed.

※2 **For online application, please hand a form with the individual number and copy of the individual number card front and back to the child care department. (Is possible to mail it)**

Target audience: For those who desire to enroll on the nursery division.

[2] Document to certificate the motive for necessity of child care

Guardians' situation (Motive for necessity of child care)		Documents to certificate the motive for necessity of child care ※Is necessary to each guardian to present it
Work	Hired	· [Work certificate] · Please request workplace to fill all the items and certificate it. · In case of work from maternity leave, is necessary to fill the period of childcare and date of work return. (For those who the child aren't born yet, please attach a copy of mother and child notebook -the first page, and the page where the due date is written). · In case of work from maternity leave, please also hand over the definitive promise form · In case of multiple workplaces, is necessary to present a work certificate per company
	Self employed (Individual company or collaborator)	· [Work certificate] · Is necessary to present the work certificate with a copy of the most recent tax declaration. ※Is possible to present the citizen application or documents to open an individual company (If there's the company's first year), payment certificate, annual income certificate
Pregnancy· Childbirth	For preparation for childbirth and after time is necessary	· [Family situation board application (☑ Childbirth)] and a mother and child notebook copy (The first page and the page that is written the due date)
Disease	Guardian disease or got hurt	· [Family situation board application (☑ Disease)] · The medical certificate on the back of the family situation board application
Disability	When the guardian has a disability	· [Family situation board application (☑ Disability)] Copy of disable notebook (Page that is written the level)
Caregiving	When the guardians are caregiving a family member	· [Family situation board application (☑ Caregiving)] · A copy of a document (certificate) related to care management or medical certificate
Victim of natural disaster	The house got on fire, flooded, was damaged by wind or earthquake	· [Family situation board application (☑ Disaster)] and victim of natural disaster certificate
Unemployed	If the guardian is looking for a job	· [Family situation board application (☑ Unemployed)] · Definitive promise form
Studying· Preparing for a job	When the guardian is attending a school etc.	· [Family situation board application (☑ Studying)] and a copy of student card or curriculum, a document where the classes hours can be verified
Child abuse· DV· others	Other reasons	· [Family situation board application (☑ Others)] and necessary documents

[3] Necessary documents related to the household

Target audience: Application for identity verification for all those who applied

Household situation etc.	Necessary documents
For those who will apply with the unemployment as a motive or will go back to work from maternity leave *If you receive the unofficial offer, is necessary to hand over a work certificate after enrollment.	With「Definitive promise form」 ・ In case of unemployment, if start to work in 90 days period and the work hours being more than 48 hours monthly, present work certificate ・ In case of going back to work from maternity leave in a 30 days period, present a work certificate with the date that will return to work
If on the application moment was living in Inabe city but, have had made the moving procedure until the month prior to the enroll	「Confirmation form related to the transfer」 ・ In case of moving to a house to cohabit with a person that already lives in the city < Moving in > is necessary to fill the name's person with the schedule. ※A verification will be made thought contract copies etc. about the Schedule transfer date and address after transfer.
If is not officially divorced but are living separately	「Living separately」 ・ Documents that can be verified that are on divorce process
If a person that lives on the same household has a disable notebook or therapy notebook	「Enrollment form to specific-child care institution childcare benefit institution」please fill if the person have or doesn't have the disability notebook
If is a mono parent household	・ Copy of family registration or child support

[4] Hand over the individual number form

Target audience: Those who correspond to the household situation

 **Documents for application: Please hand over on of those (1)(2)(3) documents to the child care department.**

 **Online application: Please hand over a copy of the individual number card front and back. (Possible to mail it)**

- (1) My number card (Individual number card) 1 point
- (2) My number card verification document 1 point + identity verification document (with photo) 1 point
Total 2 points
- (3) My number card verification document 1 point + Document from public agency 2 points Total 3 points

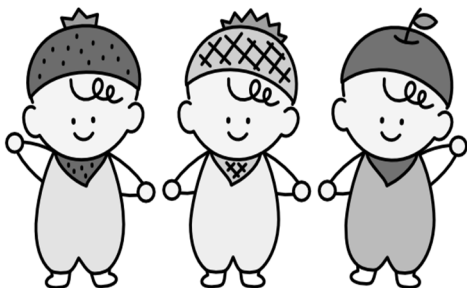
Document to verify my number	Notification card (Depending citizen registration)
	Citizen registration with the individual number on it
Identity verification document (with photo)	Driver license
	Passport
	Other than those-certificate emitted by a public agency with photo
Document from public agency	Health insurance
	Retirement notebook
	Child support certificate

● Precautions

- ・ About the individual number form, **the guardian in question hand over it please.**
- ・ If another person that aren't the guardian (Grandparents representing the guardians) will hand over the documents on the reception, is necessary to present a form (The back of the individual number form) from the guardians indicating the person.
- ・ For those who aren't born yet, please hand over when the individual number is assign.

7 Attendance hours etc. for authorized child care institution (nursery division)-Nurseries

Division	Institution name	Usual child care (From Mon to Fri)	Extended morning and afternoon hours (From Mon to Fri)	Saturday attendance
Public	Hatta kindergarten	From 8:30 to 16:30	From 7:30 to 18:00	From 8:30 to 16:30 (Extended hours from 7:30 to 18:00)
	Inabe Higashi kindergarten			
	Kasama kindergarten			
	Fujiwara kindergarten			
Private	Hokusei kindergarten	From 8:30 to 16:30	From 7:30 to 18:00	From 8:30 to 16:30 (Extended hours from 7:30 to 18:00)
	Yamasato kindergarten			
	Inabe Nishi kindergarten			
	Misato kindergarten			
	Ishigure kindergarten			
	Nyugawa kindergarten			
	Youho renkeikata nintei kodomo en Daian chu ou kindergarten	From 8:30 to 16:30	From 7:30 to 19:00	From 8:30 to 12:30 (Extended hours from 8:00 to 17:00)
	Yumenomi nursery			
	Inabe Himawari nursery	From 8:30 to 16:30	From 7:30 to 18:00	From 8:30 to 16:00 (Extended hours from 8:00 to 16:00)



[1] Necessary child care hours

In case of attendance type 2-type 3, accordingly to the situation of motive that guardians need child care, the hours (Amount of necessary child care) that is possible to attend to an institution will be configured.

Basic child care hours Attendance hours From 7:30 to 18:00

(Daian chu ou kindergarten and Yume no mi nursery, the child care basic hours are until 18:30)

- Guardians situation and motive to need child care
- Work (Example: Both father and mother work over 120 hours monthly) – Childbirth – Disaster – Child abuse - DV

Short child care hours (Less than 8 hours daily) Attendance hours from 8:30 to 16:30

- Guardians' situation of motive to need child care
 - Work (Example: Father or mother work over 48 hours and less than 120 hours monthly) *1
 - Unemployed (period of 3 months per year) – studying – training for a job – illness – disability*2
- Caregiving

※1 Even on the short child care hours, is possible to submit a change attendance period to basic hours accordingly to the work hours.

※2 Accordingly to the contend situation of the certificate, the child care hours can be set to basic child care hours.

[2] Change on the necessary child care hours and setting division

Target audience: Children that receive an unofficial offer.

For those who desire to change the applied division to enroll from April, 1st Reiwa year 9 (Change from attendance type 2 to type 1) and necessary child care hours (from short child care hours to basic child care hours) is necessary to present another application form.

Deadline for changes on division: January, 18th (Mon) Reiwa year 9

- Documents to hand over: Application to change the form (Possible to apply online)
- Where to hand over: Institution that attends or Inabe city hall Child care department (Weekdays from 9:00 to 16:00)
- Points to be careful: If you applied for attendance type 1, receive the unofficial offer, is not possible to change the attendance division on April, 1st Reiwa year 9.

Deadline to change the necessary child care hours: February, 24th (Wed) Reiwa year 9

- Documents to hand over: Child care hour verification form (Possible to handle online)
- Where to hand over: Institution that attends or Inabe city hall Child department (Week days from 9:00 to 16:00)

8 Public child care institutions (kindergarten division) attendance hours

- Possible hours to attend: From 9:00 to 15:00 *Accordingly to the parking situation when bringing or picking up the child, will be adjusted by the institution.
- Attendance closure: 15:30
- Closed days: Saturdays, Sundays, holidays
- Long holiday: Summer holiday from end of July to end of August *Possible to attend accordingly to child care application. But is not possible to attend during Bon festival
Winter holiday From December end to January beginning
Spring holiday From March end to April beginning

9 User fee

[1] attendance capacity board

Household income classification of children admitted on the first day of each month			Attendance capacity (Monthly)	
			Children younger than 3 years-old	
Class distinction	Conditions		Basic hour	Short hours
Tier 1	Welfare assistance households		0 yen	0 yen
Tier 2	Excluding the first division, all households that fit on those divisions	Households exempt from municipal resident tax	0 yen	0 yen
Tier 3		Proceeds cut less than 48,600 yen	7,000 yen	6,800 yen
Tier 1 of 4		Proceeds cut over 48,600 yen less than 64,000yen	10,000 yen	9,800 yen
Tier 2 of 4		Proceeds cut over 64,000 yen less than 79,000 yen	13,000 yen	12,700 yen
Tier 3 of 4		Proceeds cut over 79,000 yen less than 97,000 yen	16,500 yen	16,200 yen
Tier 1 of 5		Proceeds cut over 97,000 yen less than 124,000 yen	22,000 yen	21,600 yen
Tier 2 of 5		Proceeds cut over 124,000 yen less than 144,000 yen	24,500 yen	24,000 yen
Tier 3 of 5		Proceeds cut over 144,000 yen less than 169,000 yen	26,500 yen	26,000 yen
Tier 1 of 6		Proceeds cut over 169,000 yen less than 212,000 yen	31,000 yen	30,400 yen
Tier 2 of 6		Proceeds cut over 212,000 yen less than 255,000 yen	33,500 yen	32,900 yen
Tier 3 of 6		Proceeds cut over 255,000 yen less than 301,000 yen	37,000 yen	36,300 yen
Tier 7		Proceeds cut over 301,000 yen less than 397,000 yen	44,000 yen	43,200 yen
Tier 8		Proceeds cut over 397,000	48,000 yen	47,100 yen

There`s no difference on the values between public and private.

※For children age 3 and older, the user fee is waived for households in all income tiers

[2]Criteria for calculating user fees

User fee are determined based on the income of the municipal inhabitant tax described in ① ② below. The calculation is based on the tax amount before applying deductions for donations, foreign tax credit, dividend deduction and special deduction for housing loans.

- ① User fee for the period from April to August are based on the municipal tax inhabitant tax amount of Reiwa year 8
- ② User fee for the period from September Reiwa year 9 to March Reiwa year 10 are based on the municipal tax inhabitant tax amount of Reiwa year 9.

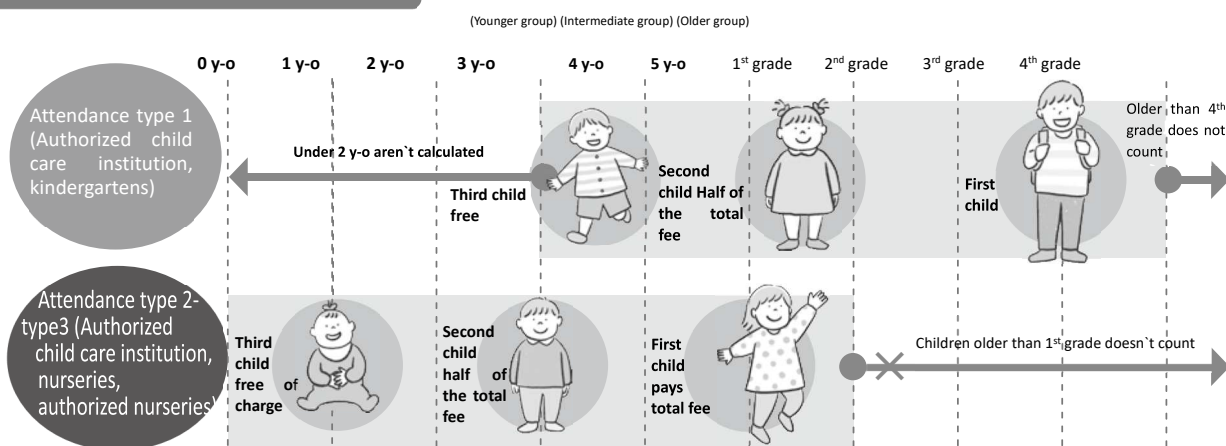
[3] Individual subject to user fee calculation

The user fee amount is determined based on the income. Base component of the municipal inhabitant tax paid by parents, any following conditions however if apply, the calculation will also include the income based on the municipal inhabitation tax for the cohabiting with legal obligation to provide support who has the highest tax liability.

[Cases that are target audience]

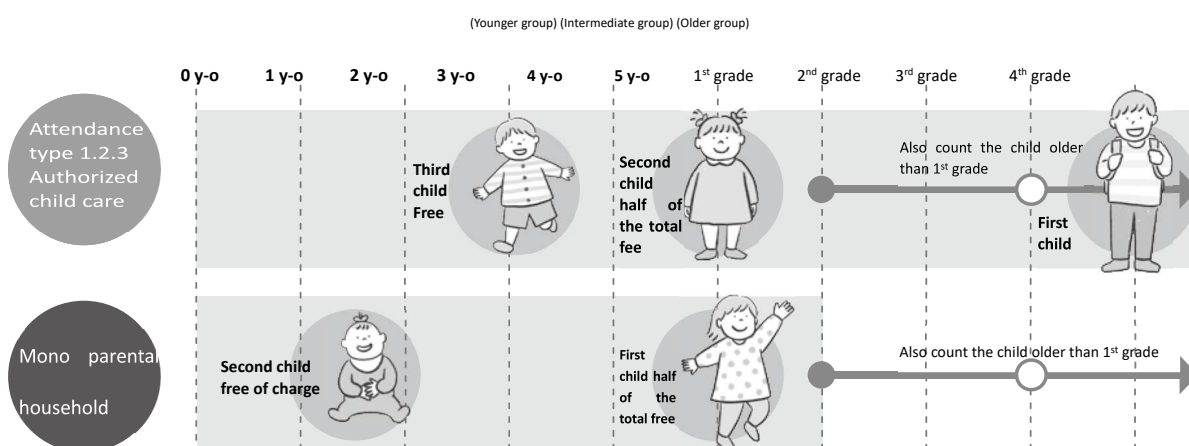
- Parents are listed as tax dependents or health insurance of the person with support obligation
- The parents receive wages as a family employee from the person with the support obligation
- Is determined that parents cannot support themselves on their income alone

[4] Multiple children household



- Kindergarten division: The target audience are children **under elementary school 3rd grade**. The child **under elementary school 3rd grade will be considered the first child**.
The first child will pay the full amount, the second child will pay half, the third child will be free of charges.
*For households that have over 77.100 yen
- Nursery division: **Children that are younger than 1st grades** are target audience. **The child that is on the older group will be considered the first child**.
The first child will pay full amount, the second child will pay half, the third child will be free of charges.
*If the household proceeds cut over 57.700 yen

[5] Multiple children household



① Multiple children household with the hierarchy amount of 57.700 and ② Households with less than proceeds cut 77.100 yen and mono parental, if the guardians is one's dependent independently of the age, will be considered first child.

【① Example: Proceed cut on 57,700 yen on a multiple children household】※In case of household exempt from taxes from the second child, the fee is free.

· First child (Includes children older than 1st grade): Total payment (If the child do not attends to a child care, the fee won't be related to a attending child)

· Second child (There's a 5 y-o sibling attending to a child care institution): Payment of half of total fee

· From third child (There's a 2 y-o sibling attending to a child care institution): Free of charge

【② Example of a household with proceed cut on 77.100 yen and mono parental】*The mono parental household, from the first child, the payment are half of the total fee from the first child.

· First child (Includes children older than 1st grade): Half of total payment (if there aren't siblings attending to a child care institution, the fee won't be related to a attending child)

· Second child (There's a 5 y-o sibling attending to a child care institution): Free of charge

· Third child (There's a 2 y-o sibling attending to a child institution): Free of charge

*If there's a child that lives on another household that guardians maintain, the person enters the count.

*For mono-parental households that are tax exemption, the fees will be free of charge from the first child.

【Requirements for the mono-parental household】

· Mono-parental household (child support-family of the deceased)

· Household where there's a person with a disable notebook (Physical-on treatment-mental)

· Households that have a person that is target audience of a special needs child

【6】 Lunch service support operation

 **At Inabe city, for the children over 3 years-old attending to a child care institution in the city, all meals costs are free.** *originally, for children over 3 years-old is necessary to pay for the meals fees.

【Reference】 Fees if there wasn't free of charge (National base)

• Usual meals costs (City authorized child care institutions)

· Main meals fee: 600 yen/month

· Secondary costs: 5.100 yen/month

• Secondary costs requirement * the main meals are not included on the target audience

· Households that has less than 3.600.000 yen annual income

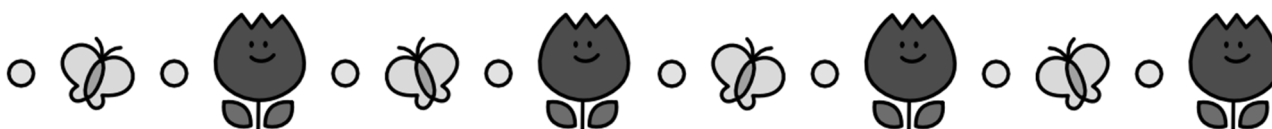
· Children under 3 y-o that are the third child (even if the annual income is over 3.600.000 yen, target audience)

【Meals fee basic (Secondary costs)】

Household tax division	First child	Second child	Third child
Kindergarten department (Taxes under 77.100 yen)	discharged	discharged	discharged
Kindergarten department (Taxes over 77.101 yen)	collection	collection	discharged
Nursery department (①・② are target audience)	discharged	discharged	discharged
Nursery department (Those who aren't ①・② are target audience)	collection	collection	discharged

①: Tax fee value less than 57.700 yen with multiple children

②: Tax fee value under 77.100-yen mono parental household



【7】 Authorized public child care institution monthly fee-child care fee payment

- In the end of every month the amount will be **deducted on the registered bank account**. (When the bank institutions are closed, will be on the next business day)
- In December and March, the payment will be deducted on 25th. (When the bank institutions are closed, will be on the next business day)
- If there aren't enough for payment, it will be charged again on another day.
- When the payments aren't made, it can be charged from the child support.
- In case of authorized private child care institutions, the payment will be made directly to the institution. For the payment method, please consult the respective institution.

[8] Others fees

- About activity fees, child care material costs will be guided separately by the institution.

10 Extended child care hours (authorized public child care institution `Nursery division`)

[1] Attendance example and extended child care hours fee

In case of attending over the configured child care hours 100 yen per 30 minutes

(Example) the child has the short time attendance configured and comes from 7:35

Attendance hour: From 7:35 to 8:30

Attendance fee: 200 yen

• Notices and precautions

- The extended hours fee will be charged on the next month that attended.
 - If due to an institution activity, the child leaves late, child care fee won't be charged.
 - For the fee of hours for the private child care institutions please verify the fee with the respective institution.
- The public target for extended hours attendance fee, are for those who are not in the target audience of multiple children and household.

11 Supervision child care (Authorized public child care institution `Kindergarten division`)

[1] Target audience for attendance and supervision child care fees

In case of attendance on kindergarten division after child care hour 100 yen

(Example) A child that have attendance type 1 configured and attends from 15:30

Attendance hours: From 15:30 to 16:00 (From 16:00, the extended attendance is not possible)

Attendance fee: 100 yen

***Notices and precautions**

- Saturdays, Sundays, holidays, Spring attendance, summer attendance, Winter attendance is not possible to attend.
- If due to an institution activity, the child leaves late, child care won't be charged.
- For the supervision child care and hours and fee, please contact the institution.
- The public target for the supervision child care is those who are not in the target audience of tax exemption and multiple children

12 Q &A about application

Q1: The order for enrollment is the application order?

A1: Is not the application order. Accordantly to the city basis and the motive for the necessity of child care, points are earned, then after counting the points, the order of attendance is determined.

Q2: I already hand over the application form, but a correction (change) is necessary on the forms, what should I do?

A2: For correction (change), lack of documents of the first call please hand over until October, 9th (Fri) Reiwa year 8 at 4 o'clock, to the child care department.

Q3: If the child aren't born yet on the application moment, what should I write on the name's space?

A3: Please fill the last name and on the birthdate, please fill with the due date.

Q4: I'm living together as husband and wife without formal marriage, it is necessary to fill the name as a guardian?

A4: Please fill all the information regarding the child care fees. Please hand over the individual number form, work certificate, and necessary documents.

Q5: How many institutions should I write on the desire attendance list?

A5: There aren't an objective number but, as the attendance adjustment will be made with the list that was written, we recommend as long as possible to bring and pick up the children, to write as many.

Q6: How should I write on the `siblings of the person in question` of application form?

A6: Please fill if there's a sibling attending to an authorized child care institution-nursery. If you wish to transfer, please write the institution that you wish to transfer as first choice. But, there's no guarantees that will be possible to transfer. Is necessary to hand over the same documents for enrollment application on the same period of those who will enroll, please be aware.

Q7: Current on maternity leave and have plans to go back to work so I would like to apply for enrollment. But, current there's worrying about the staff quantities, workplace so I'm thinking about changing it. What should I do on this case?

A7: In case of going back to work from maternity leave, depends if you will hand over the definitive promise form and will go back to the same company. If you hand over the definitive promise form after the attendance adjustment is possible to ear the points for going back to work and because of that, comparing to those who do not hand over the definitive promise form the chances for enrollment goes wider. But, if you do not go back to workplace as written on the definitive promise form, the unofficial offer can be withdrawal or transfer. So, for those who will change the workplace, as there's a risk of transfer, we do not recommend to hand over the definitive promise form. If the definitive promise form aren't handed over, the points to coming back to work from maternity leave won't be earned. And, the workplace change is free to choose but, in order to get the points from the work certificate for adjustment, when there's a change on the working hours, is necessary to change the attendance hours for adjustment. Is not possible to receive changes on the work hours after the first call-second call period of application.

Q8: If applying for enrollment without handing over the definitive promise form and after that, as a result of changing the workplace, the working hours of the new workplace got shorter. In this case, what should I do?

A8: To adjust the attendance hours points to the working hours, is necessary to make a change of the hours for attendance adjustment. On cases where is not possible at all, please contact the child care department, and hand over the work certificate with the correct work hours as soon as possible. But, if there's a change after the unofficial offer for enrollment, there might be cases where the unofficial offer is withdrawal, so please be aware.

Q9: After enrollment, is possible to transfer to another institution?

A9: Is not possible to transfer during the year. If you wish for transfer, is necessary to make the enrollment application from the previous year. As a result of attendance adjustment, if there's an unofficial offer, is possible to transfer.

Q10: In case of submitting siblings (A child older than 3 years-old and a child under 3 years-old) application for enrollment at the same time, and the older child got an unofficial offer and the youngest child did not receive it, which procedure is necessary?

A10: If the mother is planning to go back to work from maternity leave, and the youngest child did not receive an unofficial offer, to extend the maternity leave on cases where is not possible at all to go back to work, is necessary to hand over the `admission refusal informative`. And is necessary to change the attendance type of the child that is over 3 years-old to kindergarten area but, after the informative with the result of the first call for attendance adjustment, there might be cases where there's no more vacant on the first institution that you wish to attend on the kindergarten area. To apply for the nursery division, please write the institutions that you wish to enroll in order.

About changing to authorized payment please verify the pg. 13 (2) for the necessary changes on the attendance hours and authorized division.

Q11: At first, enrolled of the kindergarten division but is it possible to change the motive for necessity of child care to work during the year?

A11: Is necessary to submit the changes form by the end of the previous month. Please gather all the necessary forms and hand over until 24th *1 (If 24th is a holiday, the day after) of the prior month that you wish to change. Is necessary to hand over the verification of child care hours form to change the necessary attendance hours. *1 the configuration of dates on June, 1st year Reiwa 8. There might be changes.

13 Forms

[1] About where hand over the documents and download

- Where to hand over: Inabe city office child care department or authorized child care institutions in the city-nurseries
- URL: <https://www.city.inabe.mie.jp/kosodate/kosodate/hoikuen/1015923.html> (Inabe city office home page-kosodate-kosodate-hoikuen/youchien/ninteikodomoen-setei-reiwa 9 nendo nintei kodomoen/hoikuen nyuen shinsei nit suite (1dai shinsei))

[2] About withdrawal from child care setting-taking down the submitted applications for enrollment

In situations (change on work) where is not possible to do anything and a withdrawal of the unofficial offer is necessary or because did not receive the unofficial offer and is necessary to taking down the submitted application is necessary to hand over another form.

- Target audience: Guardians of children that will withdrawal the unofficial offer
Guardians of children that will take down the application.
- How to hand over: Accordantly to the form, hand over or apply online.
- Where to hand over: Inabe city office Child care department
- Period to hand over: 1st call – 2nd call, informed on the unofficial offer.

*There aren't a period to take down the submitted application

